

Motley Planning Commission  
Meeting Minutes  
March 18, 2008

1. Call to Order: 6:00
2. Roll Call

Commission Members:  
Duane Solga, Jerry Wendorff (Chair), Barb Markus  
Rob Sampson Council Liason, Bruce Mills

Terri Smith (City Clerk), Ryan Leister, (City Planner)

3. Public Hearing

**Conditional Use Application for the operation of a trailer sales business, Allen Chase**

Leister reads staff report

Chairman Wendorff asks the applicant where exactly the property is and what the intentions are on the property

Dave Smith clarifies where the property is and that he only intends on resurfacing the sign, he will use the existing building, and have his trailers aligned on the existing lot

Chairman states that a site plan should be required to clarify where things are on the property

Dave Smith states that he will be selling trailers, and using the building as an office

Commissioner Markus, asks how many trailers would be on the property

Applicant states that they would be lined up and they would be all lined up orderly, he states that there will be a variety of models. Dave states that he has another storage area in Battle Lake, and the type of trailer would vary, he plans on planting some shrubs and other plantings around the building

Dave Smith states that he owns other properties and that he wants to do it right, he will keep everything very orderly, and would like to make a good impression for the city, this should bring lots of customers in and this is a great location

Dave Smith states that he will likely hire several people in the future to maintain the property and work at the business

Commissioner Markus asks about hours of operation

Dave states that 8-5 would be the general hours and 9-5 possibly Saturdays

Chairman Wendorff asks about site plan

Dave Smith states that a site plan is not really necessary and explains that he will not be changing anything

Commission agrees that the property already looks better

Rob Sampson states that a site plan is usually required, but if no plans to change are going to happen we may not need one right now, put that as a condition

Question on screening were discussed, Rob Sampson states that screening may cover Fairground signage

Chairman Wendorff closes public hearing

Chairman Wendorff asks applicant about selling vehicles, applicant states no only trailers

Chairman Wendorff asks about signs, applicant states they will use existing poles and will only resurface the existing signs

Leister states that if they are using the existing signs and they are not expanded, a permit is not needed

**Motion to approve by Solga, seconded by Marcus with amended conditions, Passed Unanimously**

- 1. The existing parking area shall be used by the potential customers, and all trailers shall be placed in this parking area.**
- 2. Noise levels on the property shall not disturb any neighboring properties.**
- 3. Any exterior lighting to be installed shall be approved by the Commission; this lighting shall not project onto any neighboring properties.**
- 4. Existing sign locations will be used.**
- 5. Drainage from property shall not be directed to any neighboring properties.**
- 6. Retail sales shall be limited to vehicle trailers such as but not limited to, equipment trailers, enclosed trailers, and stock trailers, ect., and accessories. Any material change in the use of the property shall be subject to approval by the Planning Commission.**

Leister states that there is a zoning verification form that needs to be signed once the application is approved by the Council next week, either the Chair or the Mayor can sign this for the Clerk who is a notary

4. Additions and Deletions-None

5. Open Forum –None

Discussion on work shop items and the Comprehensive Plan, discussion on training topics

6. Approval of Minutes
  - a. December 2007 Minutes
  
7. Planning and Zoning Administrator's Report
  - a. Correspondence

**Motion to approve December Minutes by Chairman Wendorff, seconded by Commissioner Solga. Passed Unanimously**

8. New Business
  - a. El Ray Travel Plaza

Overview of meeting

9. Old Business
  - a. Training

Discussion on training topics

Rob Sampson discusses open meeting laws, training for next month question on open meetings, Roberts rules

10. Adjournment – 7:17 p.m.