

## 8. P&Z Administrator's Report

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A. Permits: The following permits were issued by the Planning and Zoning office since the last meeting:

|   | Name:        | Address:                  | Type:         | Permit Fee:     |
|---|--------------|---------------------------|---------------|-----------------|
| 1 | Keith Nissen | 18592 Wood Lake Boulevard | Land Use      | \$25.00         |
| 2 | Mark Werner  | 43958 State Hwy 6         | Sign          | \$50.00         |
| 3 | Jan Sorby    | 20506 County Road 1       | Land Use      | \$495.00        |
| 4 | Jan Sorby    | 20506 County Road 1       | ISTS          | \$150.00        |
|   |              |                           | <b>TOTAL:</b> | <b>\$720.00</b> |

B. Correspondence. The following correspondence was sent or received by the Planning and Zoning office since the last meeting:

|   | Date:    | To:  | From:          | RE:   |
|---|----------|--|----------------|---|
| 1 | 03/25/08 | Lake Country Properties  | Charles Marohn | "Leaseback by Owner",<br>Notice of Violation<br>Resolution<br>City of Emily |
| 2 | 03/25/08 | Thomas & Judith Hanson   | Charles Marohn | "Leaseback by Owner",<br>Notice of Violation<br>Resolution<br>City of Emily |
| 3 | 03/25/08 | James & Barbara Szczech  | Charles Marohn | "Leaseback by Owner",<br>Notice of Violation<br>Resolution<br>City of Emily |
| 4 | 03/24/08 | Mayor and City Council<br>North Country<br>Development<br>Kevin McCormick<br>Pat Kestner, City Clerk | Charles Marohn | Roosevelt Shores EAW<br>Comment Responses from<br>Agencies                  |
| 5 | 03/24/08 | Steve Qualley  | Charles Marohn | McClellan Subdivision   |
| 6 | 03/18/08 | James Walker   | Charles Marohn | Variance Application<br>2008-04   |
| 7 | 03/18/08 | Earl Ready   | Charles Marohn | Application 2008-01;<br>Metes and Bounds<br>Subdivision<br>City of Emily    |

|   |          |                |                |  |
|---|----------|----------------|----------------|--|
| 8 | 03/18/08 | Mike McClellan | Charles Marohn | Application 2008-05;<br>Metes and Bounds<br>Subdivision<br>City of Emily |
|---|----------|----------------|----------------|--|

## 7C. Enforcement Actions

| <b>Violation Number</b> | <b>Contact Person</b> | <b>Parcel ID</b> | <b>Current Status</b>       | <b>Notes</b>  | <b>Date Reported</b> |
|-------------------------|-----------------------|------------------|-----------------------------|---|----------------------|
| V-07-0059               | Kyle Peterson         | 210033200B00009  | Letter Sent                 | No contact with property owner. Certified letter to be sent in April.   | 9/13/2007            |
| V-07-0040               | Keith Nichols         | 211090010100009  | Contact with Property Owner | Property owner working on cleanup. Good progress being made.  | 6/6/2007             |
| V-07-0044               | Douglas Starry        | 211090010120009  | Contact with Property Owner | Property owner working on cleanup. Good progress being made.  | 7/2/2007             |
| V-07-0053               | Cary LeBlanc          | 210232201D10009  | Contact with Property Owner | Some progress being made. Will reinspect June 4, 2008 to determine if there is compliance in leaf-on conditions.  | 8/1/2007             |
| V-07-0057               | Richard Vosen         | 210224406A00009  | Contact with Property Owner | Mr. Vosen is being invited to attend the May P&Z meeting.   | 8/7/2007             |
| V-07-0001               | Cliff Bluml           |                  | P&Z Action Requested        | We have sent Lake Country Properties a resolution letter. We consider this matter resolved.   | 3/7/2007             |
| V-07-0003               | Thomas Hanson         | 211220000070009  | P&Z Action Requested        | We have sent Thomas Hanson a resolution letter. We consider this matter resolved.   | 3/21/2007            |
| V-07-0002               | James Szczech         | 211440010190009  | P&Z Action Requested        | We have sent James Szczech a resolution letter. We consider this matter resolved.   | 3/21/2007            |
| V-07-0048               | Dan Heggerston        | 210273300AA0889  | P&Z Action Requested        | We do not have any documentation of this matter being resolved. The debris on this property is part of operating the business. It is a periodic accumulation that is hauled away at regular intervals. We are looking for guidance as to how to resolve this situation. | 7/12/2007            |
| V-07-0008               | Greg Koch             | 210054403G00009  | Referred to Attorney        | This matter has been referred to the City Attorney.   | 3/21/2007            |

|           |                 |                 |                       |   |          |
|-----------|-----------------|-----------------|-----------------------|---|----------|
| V-07-0005 | Rex Stiner      | 210153400D00009 | Referred to Attorney  | This matter has been referred to the City Attorney. |          |
| V-08-0083 | Paul Nielson    |                 | Referred to Attorney  | This matter has been referred to the City Attorney. |          |
| V-07-0004 | Nancy Cossette  | 211360010030009 | Monitoring Compliance | Inspection to take place in Spring of 2008.         |          |
| V-07-0058 | John Morrisette | 211380020030009 | Monitoring Compliance | Inspection to take place in Spring of 2008.         | 9/6/2007 |
| V-07-0054 | Dan Miller      | 210261200000009 | Monitoring Compliance | Monitoring ongoing.                                 | 8/1/2007 |

#### D. Council Action

The Council adopted the recommended ordinance amendments for multiple lake classification, rental and leasing of properties and also for bed and breakfasts.

#### E. ISTS Compliance Testing

ISTS notices for properties where we have no information will go out in April. We will be requesting that they obtain a compliance inspection within 90 days. We will provide them with a list of inspectors and coordinate with those inspectors to keep costs down.

#### F. CUP and Variance Review

The following conditional use permit and variance properties have not met all the requirements of their permits yet. Further monitoring will take place.

1. **Don Arkell** Variance (2003) Mr. Arkell's property was inspected in November and he has done some work to meet his erosion control plan, the last condition to be met. The property will be inspected in the spring of 2008 to determine if this work satisfies the condition.
2. **Robert Cincoski** Variance (2005) Construction is still ongoing, it doesn't appear that all conditions have met. A site visit will be conducted in the spring to verify that conditions are met. The Cincoski's have recently contacted our office and would like to schedule an inspection in the spring of 2008.

These two site visits have yet to be conducted.

1. **Daniel Springman** Conditional Use Permit (2003)
2. **Dan Sexton** Variance (2004)