

CROW WING TOWNSHIP
MEETING MINUTES (Unapproved)
PLANNING AND ZONING COMMISSION

January 14, 2007, 6:00 PM

1. Call to Order – 6:01 PM
2. Roll Call

Commission: Brad Arnold, Mark Smieja, Cliff Carlson (Chairman) Linda Schuety, Richard Rofidal

Staff: Ryan Leister (Township Planner)

3. Public Hearings- Rezoning from Agriculture to RR 5
Brenda Moberg, Applicant

Leister reads staff report

Chairman Carlson opens hearing to the public- no comments

Commissioner Arnold states that this zoning is consistent with the development in area

Commissioner Arnold asks CGI about how many notices were sent out, Leister states 7-10 notices were sent

Commissioner Smieja states the zoning and type of development is consistent with past applications

Commissioner Smieja makes motion to approve this application with findings of fact, Seconded by Commissioner Schuety. Passed Unanimously

Brenda Moberg asks about what happens next

Leister states that an approval letter will be sent out

4. Additions or deletions to agenda- none

Commissioner Arnold wants to bring attention to current zoning map

Discussion ensues on Barrows overlay and what is to be done at the Town Board meeting, and how to address the rest of the zoning issues at this time

Commissioner Smieja states that the rest of the zoning issues should all fall into place when the Barrows area is resolved

Commissioner Arnold states that the issues that need to be addressed are Barrows, Section 17, and other zoning areas in the Township that are not addressed in the ordinance

Leister states that this may take time and we will need to do some work before we hold a public hearing

Commissioner Schuety states that we may need to hold multiple meetings one month to get this moving faster, and we want to make sure we get this all covered (Feb or March)

Discussion that Barrows is the priority and we need to get that going

Question if these other issues can be taken care of at the same time, can we look at section 17 at the same time, and look at cost of taking care of all of these at the same time

It is asked how much more time it would take to look at these other areas, Leister states maybe only a couple hours

Chairman Carlson states that we will proceed with Barrows and Section 17 at this time, and wait to see how the Township Board would like this addressed

It is stated that the zoning map should be updated once a year

Recommendation to ask board to address all of these issues at same time

Commissioner Schuety states for the record that the Planning and Zoning annual meeting is April 8 at 7:00

5. Open forum- none

6. Approval of Minutes

a. December 2007 Minutes

Commission states that there are corrections in the minutes

Motion by Commission Rofidal to approve with corrections, Seconded by Commissioner Schuety, Passed Unanimously

Question on property on 50th Ave and that they have an address but unsure if they have a permit

Leister states that they need a permit to get an e 911 address; he states that staff will check on Zemke property

It is stated that there is a property on Goron Rd that may be without permit. Leister states he will check for permits

7. Planning and Zoning Administrator's Report

c. Violations

Chairman Carlson goes through violation list

Question on Thompson gravel pit, it is stated that there is no gravel pit

Commissioner Arnold says he can attest there is no gravel pit there

Discussion that staff can call and make quick inspection to get this resolved

Question on Steve Qualley being retained to enforce violations

Question on how to keep track of the non compliant systems and how do we deal with them

Chairman states we should turn these over to the township attorney

Commissioner Rofidal asks how we control all the violations in the Township, there are many out there

It is stated by the Commission that the only way violations are followed through on is from complaints received

Commission discusses that these violations were forwarded to the Township from the county and that this is a starting point for the Township

Chairman Carlson makes motion to proceed with enforcement of the Boeder and Peters violations, Seconded by Commissioner Arnold, Passed Unanimously

The Commission asks about the Johnson property on the violation list and how the conditional use permit is being addressed

Leister states that it was reported that they have racing on Saturdays, and that is not allowed

The Commission discusses the property; they do not believe this is taking place

The Commission asks staff to check with Johnson about racing on Saturday nights

A question was raised on the Niesen violation, and how should staff proceed with inspection or enforcement in these situations. Should staff contact the Sheriff's office?

The Commission agreed that if situations arise that may be dangerous, staff should contact the Sheriff's office

The Commission directed staff to check with Sheriff's office to ask about these situations, and discussed the possibility of making this a policy

Motion by Commissioner Arnold to have staff ask Township Board about adopting a policy on how to proceed with violations or situations that appear to be or are dangerous, Seconded by Commissioner Rofidal. Passed Unanimously

Commission had question on violation #6, it was stated that they have a license for a towing business, staff will check on this

Chairman Carlson has comments on violation for Terry Shanks, he says that Mr. Shanks has stated that he does not have enough help to clean his property, however he will continue to work on cleaning it. It is stated that staff will continue to monitor progress on this property

8. New Business

- a. 2007 Annual Report
- b. 2008 Work Program

The Commission asks staff to check with Chuck about Planning Commission and Township Board expenses. It was previously stated that these cost could possibly be paid through the fees collected for permits.

Commission directs staff to check into Township inspectors, and is there a list of inspectors

Commission asks staff to look into training for Planning Commission members

Updating the Crow Wing Township Fee Schedule is discussed, specifically Lot Split fees

Leister states that he will contact Mr. Qualley to check on status of violations that are in the enforcement process

9. Old Business

- a. Residential Overlay/Barrows

The Barrows area and other zoning issues throughout the Township are discussed, it is agreed that it would be beneficial to take care of all of these issues at the same time, staff will bring this to the next Township Board meeting

10. Adjournment-7:47 p.m.