

CITY OF EMILY  
MEETING MINUTES  
PLANNING AND ZONING COMMISSION

APRIL 5, 2006 - 7:00 PM

1. Call to Order – 7:00 P.M.
2. Roll Call -

Planning Commission: Bob Swanson, Bonnie Fairchild (chair), Si Brannan, Jim Nordvall, John McConnell, Art Patterson (alternate)

Staff: Zoning Administrator, Charles Marohn

3. Additions or Deletions to the Agenda - none
4. Open Forum
5. Planning and Zoning Administrator's Report
  - a. Permits
  - b. Correspondence
  - c. Violations/ General Enforcement Actions
  - d. Council Action
  - e. ISTS Compliance Testing
6. New Business
  - a. Ann Raph and Kristen Glen, Charter School Sign

Kristen Glen, vice-chair of the Charter School Board. Present to ask permission or advice on having a portable letter sign on the east side of the highway across from the driveway. The sign would be up for the nine weeks of the school year to announce events. They have the property owner's permission. In years past, the City Council had allowed it without a problem, but they understand that it needs to come from Planning and Zoning.

Commissioner Nordvall asks if there is a sign there now.

Glen states that there is not, but there is one on the west side.

Commissioner McConnell asks who the property owner is.

Glen states Ben and Zorca Martin.

Commissioner McConnell states that he is against the temporary sign and asks if they could put a permanent sign.

Ann Raph states that the ordinance only allows one sign. There is already a "welcome to Emily" sign there.

Commissioner Nordvall asks if the sign would be on a trailer.

Glen states that it would be. In the summer they would bring it back to the school.

Commissioner Brannan states that the welcome sign should not count against the school.

Discussion amongst the Planning Commission. Direction given to have the property owner apply for a Conditional Use Permit to request more than one sign on the property. If the sign is placed on a property without an existing sign, this can be done with an over-the-counter permit. The sign would need to be permanent and not portable.

b. Alternative Shoreline Standards

Marohn presents the DNR Alternative Shoreline standards. Discusses the differences between these standards and the City of Emily ordinances. Suggests that the Commission members review them and then they can be discussed further at the next meeting.

7. Old Business

a. Utility Overlay Zone

Discussion amongst the Planning Commission and Si Kruze on a possible overlay zone that would be a recreational buffer. Marohn directed to come back with language on such a buffer.

8. Adjournment – 9:25 PM

Respectfully Submitted,

Charles Marohn  
Planning and Zoning Administrator